



Farm Show Floor Managers Position Description

The position of Farm Show Floor Manager will complete duties in the Main and Expo Halls, respectively. The candidate must manage and coordinate these areas prior to, during and after the Farm Show event.

Preferred skills include organization, relationship management, logical thinking, problem solving, conflict management, reading and interpreting floor plans, big picture understanding with attention to detail, and customer service.

- 16 days, 12 hours/day= 192 hours- \$25 per hour, \$4800
 - Hotel, daily per diem paid within 30 days of submission of expenses.
 - Additional hours must be approved in advance.
- Review floorplans and maps, offer suggestions
- Provide list of needs that are not included in the floor plan (cones, barriers, signage, etc.)
- Act as liaison between Commercial Exhibitors, Farm Show Staff and show contractors
- Coordinate move in, help exhibitors locate their booth, provide guidance
- Manage Commercial Exhibitor Check-in and Hospitality area (including sourcing reimbursable food and beverage items to be distributed)
- Distribute and communicate information to Commercial Exhibitors throughout the week of Farm Show
- Provide direction to Assistant Floor Manager

APPLY NOW!